



Unified

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EDUCATION:

Atlanta Jr. College, Atlanta, Georgia
Atlanta Technical School, Atlanta, Georgia
May 1980

EMPLOYMENT:

Unified Investigations & Sciences, Inc.
Suwanee, Georgia
Operations Coordinator
07/2011 – Present
Executive Administrative Assistant
09/1995 – 07/2011

INS Investigations Bureau, Inc.
Norcross, Georgia
Administrative Assistant
03/1984 – 05/1995

Georgia Institute Of Technology
Atlanta, Georgia
Clerk Typist
06/1979 – 03/1984