



Unified
Investigations & Sciences, Inc.



Indiana Service Center

Nicole "Nicki" Yochum

Administrative Assistant

Indianapolis, Indiana

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EDUCATION:

Indiana State University, 1996- 2000
Bachelor of Science, Graphic Design

Vincennes University, 1993-1996
Associates of Science, Fashion Merchandising

EXPERIENCE:

Unified Investigations & Sciences, Inc., 2004 – Present
Indiana Commission on Public Records, 2003 – 2004
Northwestern Mutual Financial Network, 2001 – 2003
High-Tech Signs, 2000 – 2001
Union Planters Bank, 1997 – 2000

COMPUTER SKILLS:

Adobe Pagemaker, Adobe Photoshop, Adobe Illustrator,
Adobe Acrobat, Macromedia Freehand, Microsoft Word,
Microsoft Excel, Microsoft Outlook, Microsoft Access, ACT